

# Rescores and Verifications for the Ohio English Language Proficiency Assessment (OELPA)

This document provides information to districts and schools about submitting requests to rescore or verify scores for the [Ohio English Language Proficiency Assessment \(OELPA\)](#).

Districts may submit rescore and score verification requests for the OELPA within 30 days of the availability of student results in the [Centralized Reporting System \(CRS\)](#). View the [Important Dates](#) page of the test portal for this year's rescore and score verification window.

## Rescore Requests

Districts may submit a rescore request in the Test Information Distribution Engine (TIDE) for OELPA writing domain tests for grades 2-12 and online speaking domain tests for grades K-12 if they believe a student's score does not reflect expected performance. Districts or schools also may submit rescore requests on behalf of the student's parents or guardians. The table below indicates which OELPA domain tests are eligible for rescoring. Rescore requests only are available for the OELPA domain tests with spoken or written responses scored by the assessment vendor. Domain tests marked as "N/A" are ineligible for rescoring.

Which OELPA domain tests can be rescored?		
OELPA Domain Tests	Online	Paper
Grades K-12 Listening	N/A	N/A
Grades K-12 Reading	N/A	N/A
Grades K-12 Speaking*	✓	N/A
Grades K-1 Writing**	N/A	N/A
Grades 2-12 Writing	✓	✓

\*OELPA K-12 paper speaking domain tests are scored by the test administrator.

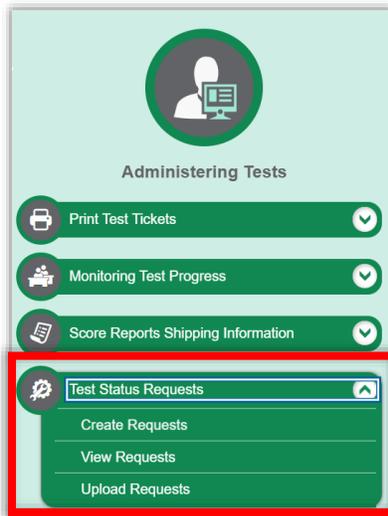
\*\*The OELPA writing domain tests for kindergarten and grade 1 do not include written responses scored by the vendor. All responses are scored by the system.

**A score will change ONLY if the rescore results in a HIGHER score.** A changed score in the speaking or writing domain, may cause changes to other results, including domain scale scores, domain performance levels, the overall scale score, and the overall proficiency level. All adjusted results will be reported in the CRS.

The printed OELPA Family Report will not reflect any adjusted results. Districts and schools may generate an Individual Student Report from the CRS to communicate the adjusted results to the student and the student's family.

## RESCORE A TEST

1. Log in to [TIDE](#) and select the "Ohio State Tests 2023-2024" test administration from the dropdown menu.
2. Navigate to the *Test Status Requests* task, expand the menu, and click [Create Requests].



3. To create a rescore test request, select [Rescore a test].
  - a. Select “SSID” from the *Search Student By* dropdown, enter the student’s SSID and choose the “OELPA” from the *Test Window* dropdown.
  - b. Click [Search] to pull up the student’s test(s).

Create Requests

Use this page to create test status requests. [more info](#)

Select Request Type and Search

\*Request Type:  Invalidate a test ?  
 Reset a test ?  
 Restore a test that's been Reset ?  
 Re-open a test ?  
 Rescore a test ?

\*Search Student By: SSID ?  
 \*SSID: DEMO50004  
 \*Test Type:  OH State Tests

Teacher Authored Tests

Test Window: None selected

Search

4. Locate and check the student’s test that is to be rescored; click [Create].

[Create](#)

Enter search terms to filter search results

Number of records found: 1

<input checked="" type="checkbox"/>	Request Type	School	ResultID	SSID	Student's Last Name	Student's First Name	Test Opp #	Test Status	Test Start Date	Date of Last Activity
<input checked="" type="checkbox"/>	Rescore a test	000003	4001936	zz0000001	Lastname4001	Firstname4001	1	expired	2016-02-22T13:12:28.300	2016-04-29T12:54:47

5. In the box that appears:

- Enter the reason for the rescore request, for example, score or performance level is unexpectedly low. Requests are subject to approval from the Ohio Department of Education and Workforce (Department).
- Enter the purchase order (PO) number anywhere within the Reason box.

**Note:** A purchase order number is required because there is a \$25 charge for processing each rescore request, unless the rescore results in a score change. Purchase orders for rescoring should be payable to Measurement Incorporated (MI) and emailed to [sweber@measinc.com](mailto:sweber@measinc.com).

- Select the [Submit] button to submit the request.

6. The rescore request will be processed within 30 days of request approval. The district test coordinator will receive an email from TIDE when the rescore request has been completed.

7. The district or school must log in to TIDE to view the status of the request:

- A completed rescore will have the status of “processed.”
- If the rescore results in a higher score, the adjusted score(s) and performance level(s) will be available in the CRS.
- If the rescore does not result in a score change, the scores and performance levels will be unchanged in the CRS.

### Score Verification Requests

Districts or schools may submit a score verification request if:

- The district or school believes a student tested and did not receive a score;
- The district or school believes a score was incorrectly assigned (paper tests only); or
- A student received a Did Not Attempt (N), but the district or school believes the student met the attemptedness criteria below.

OELPA – Student Attemptedness Criteria	
<b>Online OELPA</b>	A student meets the attemptedness criteria for the online OELPA if the student entered at least one domain test in the student online interface.
<b>Paper OELPA</b>	A student meets the attemptedness criteria for a paper version of the OELPA if the test administrator has submitted at least one student response in the Data Entry Interface (DEI).

Purchase orders are not needed for verification requests as districts are not charged for score verifications.

### VERIFICATION - STUDENT TESTED AND DID NOT RECEIVE A SCORE

1. District or school should confirm the student’s score does not appear in the CRS .
2. Before requesting a verification, district test coordinators should review whether the district or school has any tests that need to be resolved in the Discrepancy Resolution task in TIDE. Please see the [Discrepant Records Resolution](#) document for guidance.
3. If the student’s record is not located, call the Ohio Help Desk (1-877-231-7809) and provide the following information:
  - a. School and district in which the student tested
  - b. Student’s SSID or Student ID if student enrolled in a chartered nonpublic school

- c. Test(s) missing score(s) (for example, grade 4 OELPA speaking domain test)
  - d. Test mode (online or paper)
4. The vendor will investigate the request and contact the district test coordinator with results within 30 days of the request.

#### VERIFICATION – SCORE INCORRECTLY ASSIGNED (PAPER TESTS ONLY)

1. If the district believes a student’s **scorable paper document** may have been reported to the wrong student, call the Ohio Help Desk (1-877-231-7809) and provide the following information:
  - a. School and district in which the student tested
  - b. Student’s SSID or Student ID if student enrolled in a chartered nonpublic school
  - c. Test(s) missing score(s) (for example, grade 9-12 OELPA speaking and writing domain tests)
  - d. Test mode (this verification is only available if the student tested on paper)
2. The vendor will investigate and contact the district test coordinator with results within 30 days of the request.

**NOTE:** The vendor can only verify the misapplication of a Pre-ID label to a student’s scorable paper test document. **Scores cannot be reassigned in the CRS for students who tested on paper. The district or school is responsible for updating district records and EMIS.** If the investigation results in a document needing to be scored, the district or school will be charged for a rescore.

**For online tests,** the vendor **cannot** investigate whether a student tested under the wrong SSID or Student ID nor reassign an online test to another SSID or Student ID once the results have been reported. Districts may need to work with their EMIS Coordinators to correct student information before submitting assessment results to the Department in EMIS.

#### VERIFICATION - STUDENT RECEIVED A DID NOT ATTEMPT (N)

**NOTE:** Did Not Attempt (N) means the student did not meet the attemptedness criteria. See the table above for information about student attemptedness for the OELPA.

1. The district test coordinator should confirm with the test administrator that the student sat for the test and met the attemptedness criteria.
2. **If the district believes the student met the attemptedness criteria,** call the Ohio Help Desk (1-877-231-7809) and provide the following information:
  - a. School and district in which the student tested
  - b. Student’s SSID or Student ID if student enrolled in a chartered nonpublic school
  - c. Test(s) with a N condition code (for example, grade band 6-8 OELPA listening domain test)
  - d. Test mode (online or paper)
3. The vendor will investigate and contact the district test coordinator with results within 30 days of the request.

### Ohio Help Desk

Contact the Ohio Help Desk with any questions at [OHHelpDesk@cambiumassessment.com](mailto:OHHelpDesk@cambiumassessment.com) or 1-877-231-7809. The Ohio Help Desk is open Monday–Friday from 7:00 a.m. to 7:00 p.m. EST (except holidays or as otherwise indicated on the portal).